



Discover Downtown La Grange

Board Member Position Job Descriptions

President
Vice-President
Secretary
Treasurer
Design
Organization
Audit/Ethics
Membership/Nominations
Promotions
Economic Restructuring
Farmer's Market

Mission Statement:

Discover Downtown La Grange is dedicated to preserving the historical culture and architecture of La Grange, with a special focus on honoring our small town character and quality of life. We are committed to function as a forward-thinking community that welcomes and encourages economic development.

Job qualifications for all DDL Board members:

- Positively represent DDL at all times.
- Know or learn the 4 point approach to the Main Street Program.
- Have a working knowledge of Roberts Rules of Order.
- Uphold the DDL Vision and Mission Statements.
- Work closely with other directors, executive director, standing committees, and members to achieve the goals and objectives of the DDL Vision and Mission Statements.
- Know or learn to use drop box and email.
- Facilitate all meetings following prepared agendas or prepare someone to represent you in your absence.
- Be familiar with and have a working knowledge of the By-Laws and procedure manual.
- Show a commitment to attending meetings.
- Commit to a 3 year term.
- Ability to work efficiently within a variety of communication and presentation mediums.
- Required to respond to a series of questions regarding conflict resolution, communication, and management scenarios, with your responses presented on the ballot for voter review.
- Willingness to perform a diverse role with flexible hours on a volunteer basis with a commitment requirement of 8 - 10 hour a month minimum.
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